



Commercial Loan Documentation Checklist

Thank you for your interest in obtaining commercial credit with Rave Financial.

We have included a list of documentation below that is needed for analysis of your request. Once our commercial team receives the information, we will be able to begin the review process. If you need any assistance or have questions, please reach out to us.

We look forward to working with you and your business.

Financial Information

- ☐ Business Tax Returns
(last 3 years)
- ☐ Business FYE Financial Statements
(last 3 years)
- ☐ Most Current Quarter-End/
Month-End Business Interim
Financial Statement
- ☐ Personal Tax Returns
(last 3 years)
- ☐ Personal Financial Statement for
each Guarantor or owner with $\geq$
25% ownership
- ☐ Business Debt Schedule
- ☐ Current Accounts Receivable,
Accounts Payable Aging, and
Current Inventory Report
- ☐ Current Equipment Listing with
Values
- ☐ Projected Income Statement and
Balance Sheet for First Year of
Operations
- ☐ Signed IRS Form 4506-C (Tax Transcript
Authorization) *Authorizes Rave Financial to
obtain IRS Tax transcripts to verify tax return
information for loan requests of \$500,000 or
greater.*

☐ Other _____

Identification Information

- ☐ Entity Formation Documents
(i.e. Certificate of Organization,
Articles of Organization,
Certificate of Formation,
Certificate of Filing, etc.)
- ☐ Ownership Structure / Ownership
Percentages
- ☐ IRS EIN Confirmation /
Assignment Letter
- ☐ Operating Agreement / By-Laws
- ☐ Copy of Driver's License for each
Guarantor and owner with $\geq$ 25%
ownership
- ☐ Completed Rave Commercial
Credit Application
- ☐ Other: _____

Real Estate Information

- ☐ Copy of Deed
- ☐ Survey
- ☐ Purchase/Sales Contract
- ☐ Preferred Title Company
- ☐ Insurance Agent Contact
- ☐ Current Insurance
Declarations Page
- ☐ Construction Contact / Bid
Package
- ☐ Construction Plans
- ☐ Construction Budget
- ☐ General Contractor
Information
- ☐ Copy of Lease(s)
- ☐ Rent Roll
- ☐ Trailing 12-Month Operating
Statement (T12)
- ☐ Environmental
Questionnaire
- ☐ Other: _____