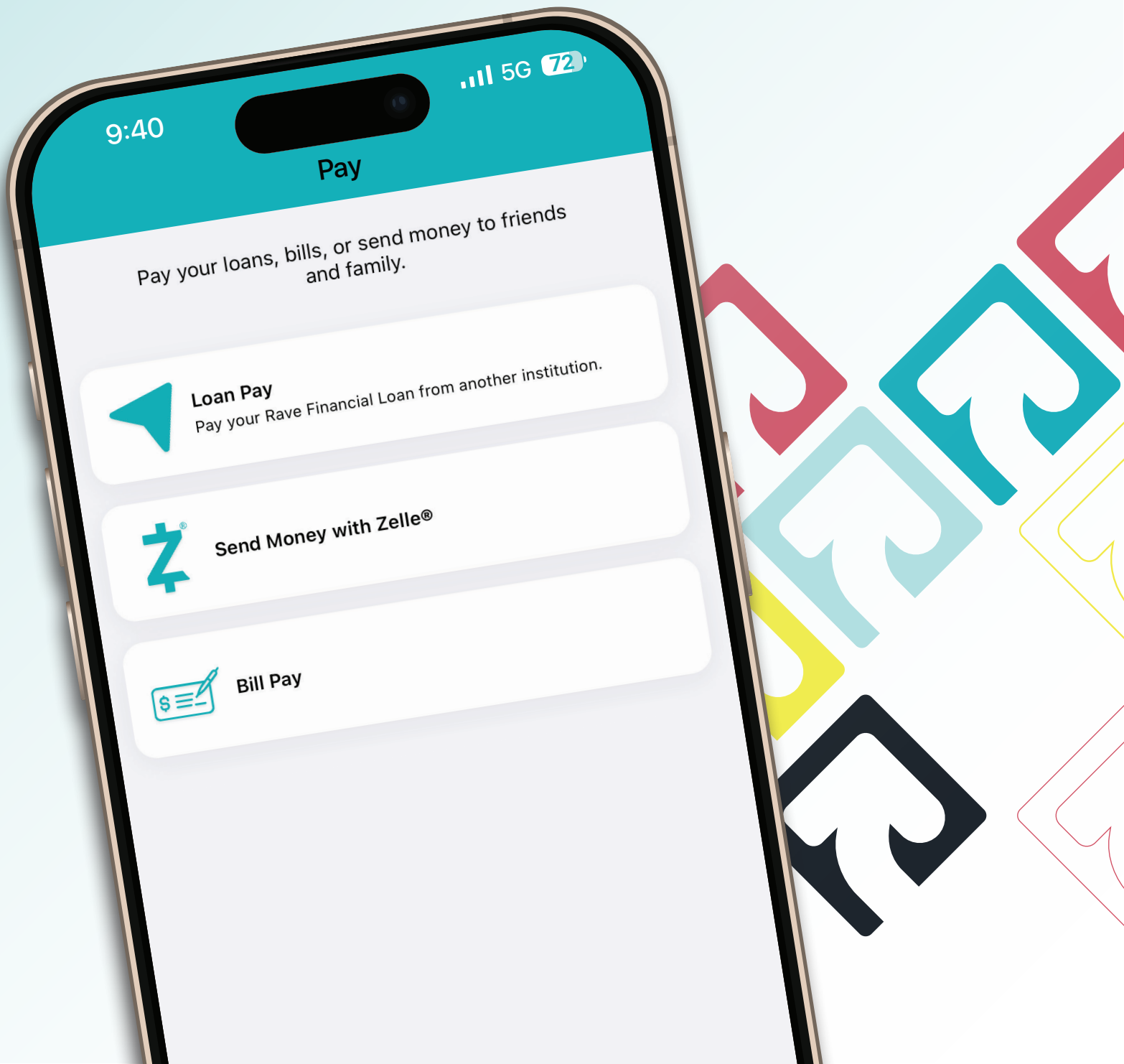




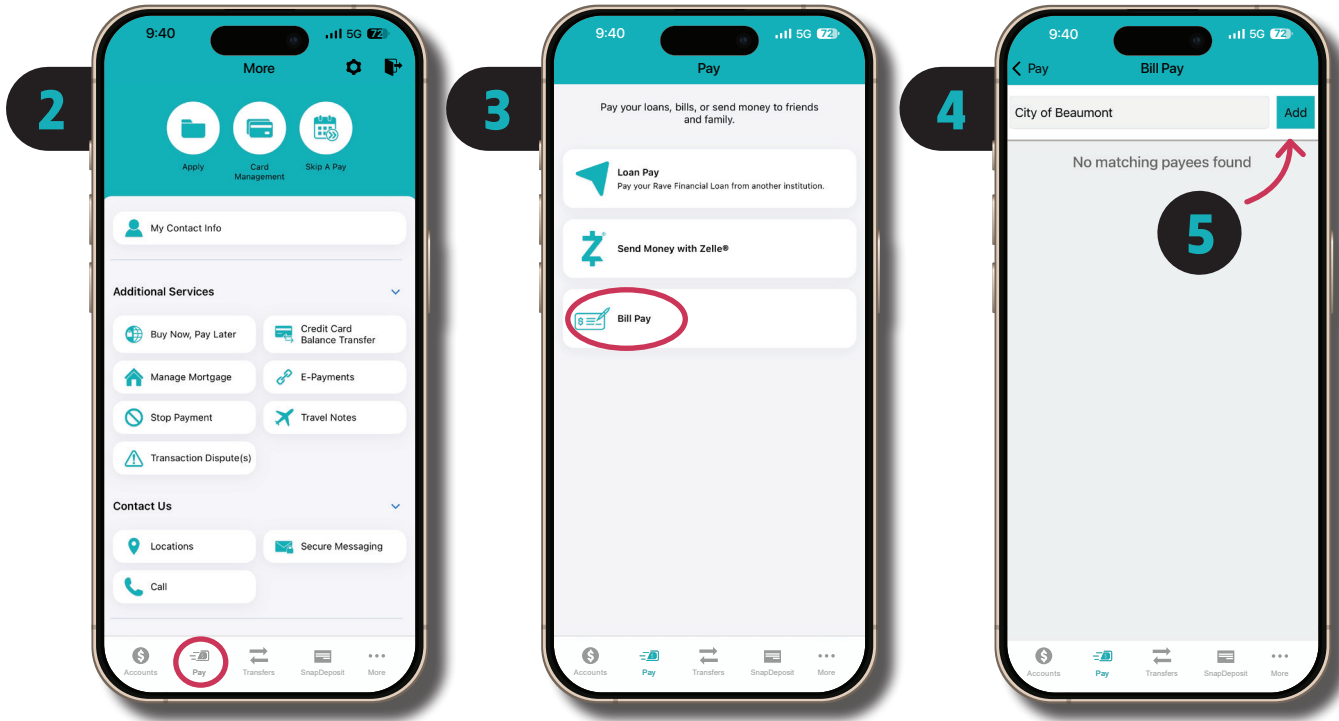
Rave FINANCIAL.

How to set up **bill pay**

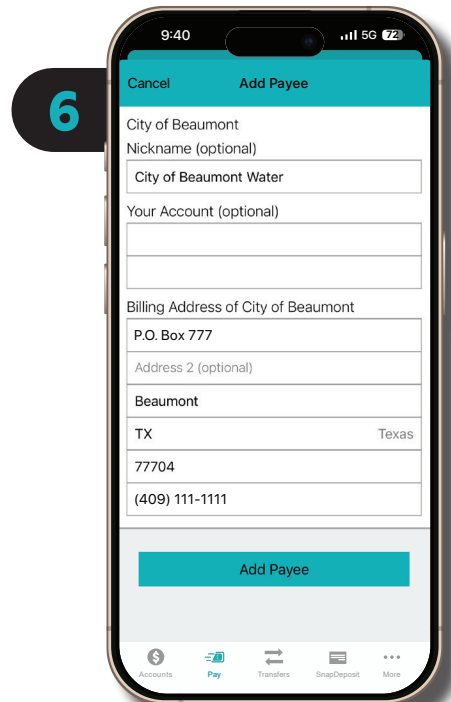


Mobile Phone Instructions

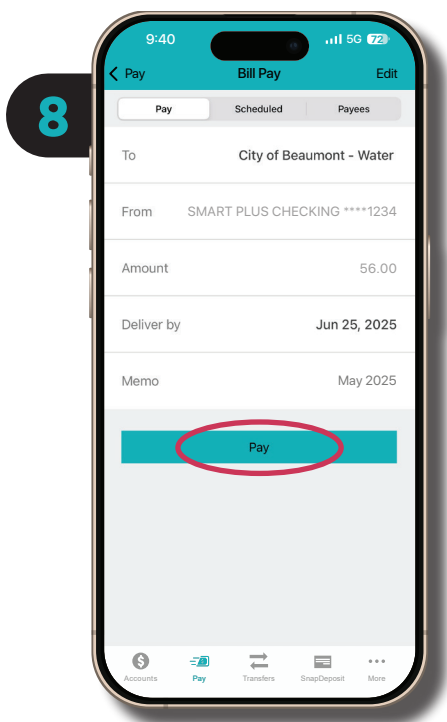
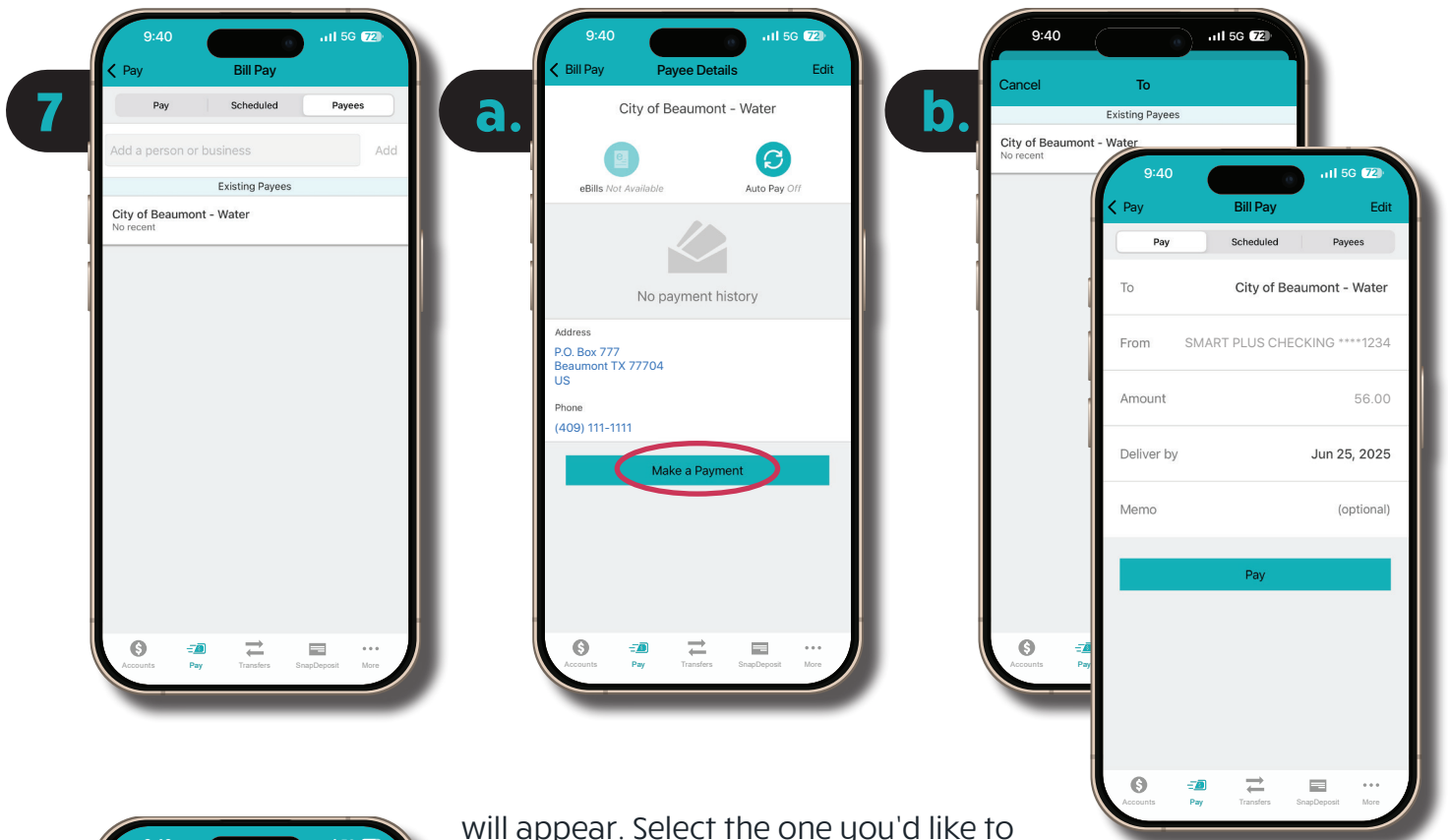
1. Open the **Rave Financial App** and **login** to your account.
2. At the bottom of the screen, **tap "Pay"**.
3. Select **"Bill Pay"**.



4. Switch to the **"Payees"** tab.
5. Type in the name of the Payee. If no matches are found after typing it in, hit the **"Add"** button.
6. Type in all of the Payee's information and hit the **"Add Payee"** button at the bottom.



7. Once the Payee is entered in the Payee tab, there are two ways you can make a payment:
- a.) On the "**Payee**" tab, select the Payee you'd like to pay. It will open the Payee's info and you'll tap "**Make a Payment**".
 - b.) Switch back to the "**Pay**" tab and click the "**To**" field. The payees stored in your account

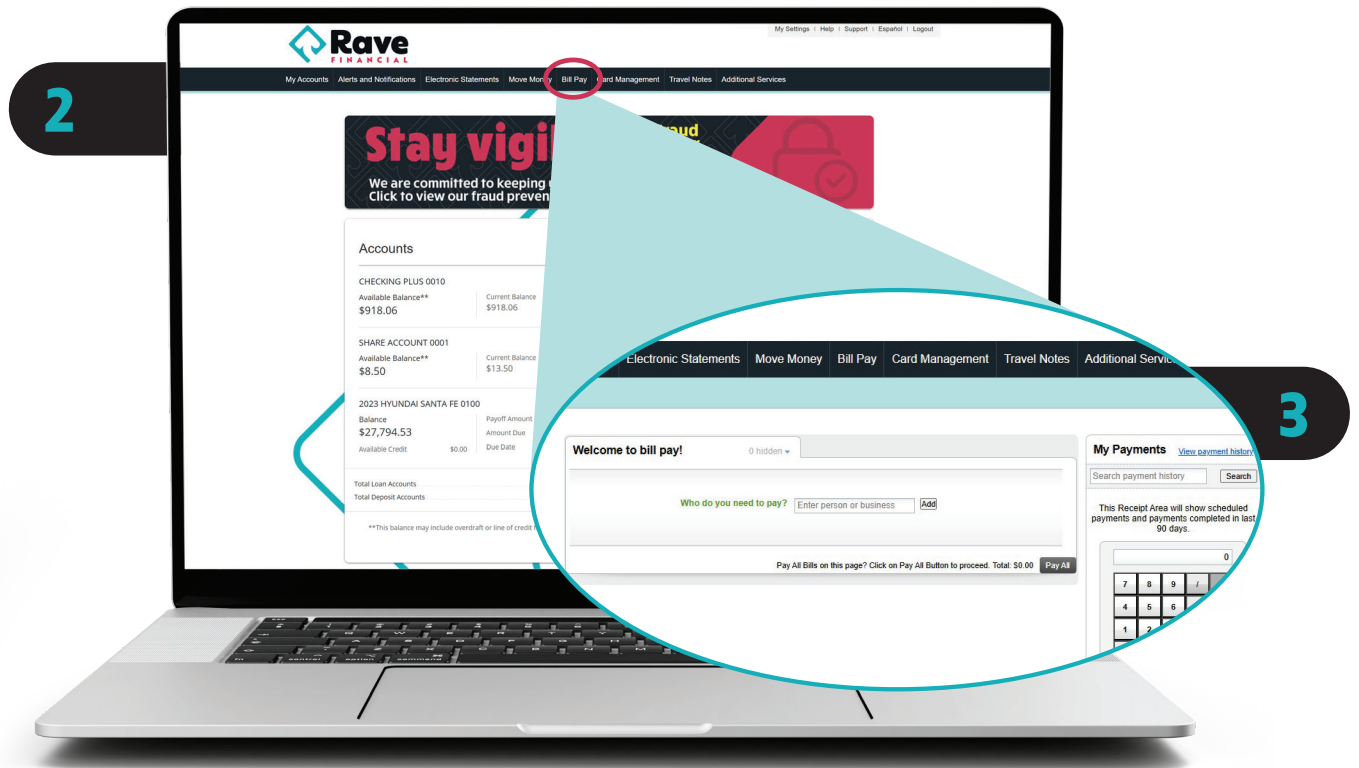


will appear. Select the one you'd like to pay and **enter the amount to be paid**.

8. Enter the amount of the payment and hit the "**Pay**" button and then "**Confirm**".

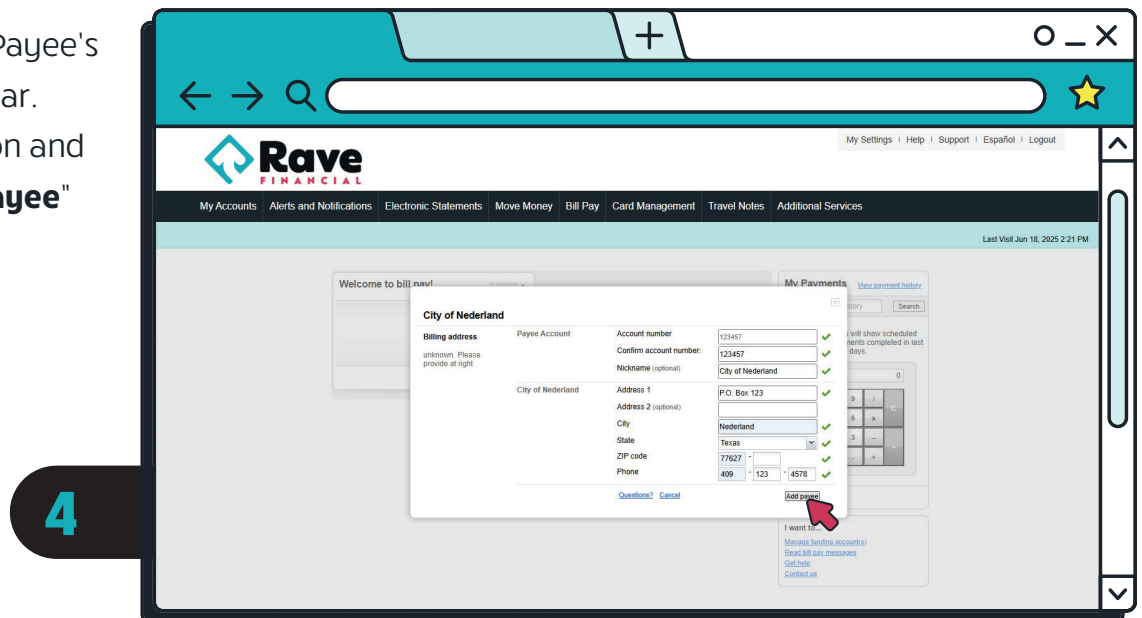
Online Banking Instructions

1. Visit www.bankwithrave.com and click "**Login**" in the upper right corner.
2. After logging in, navigate to the "**Bill Pay**" tab at the top of the screen.

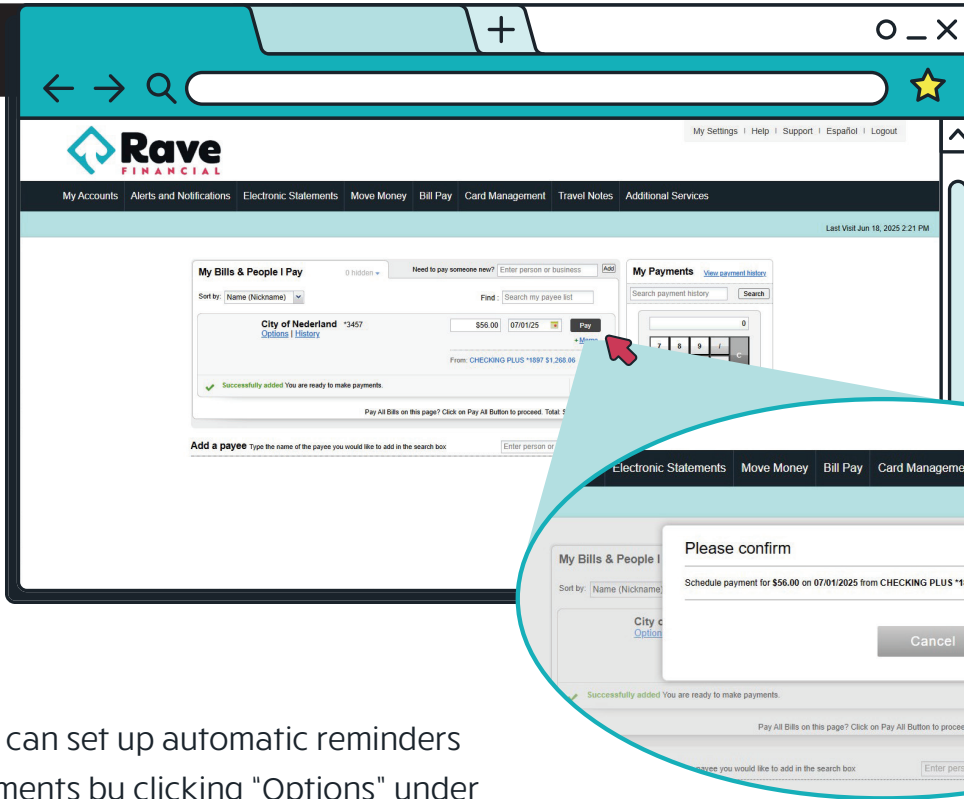


3. Type in the person's or company's name and click "**Add**".

4. A pop-up for the Payee's information will appear. Enter their information and then click the "**Add Payee**" button.



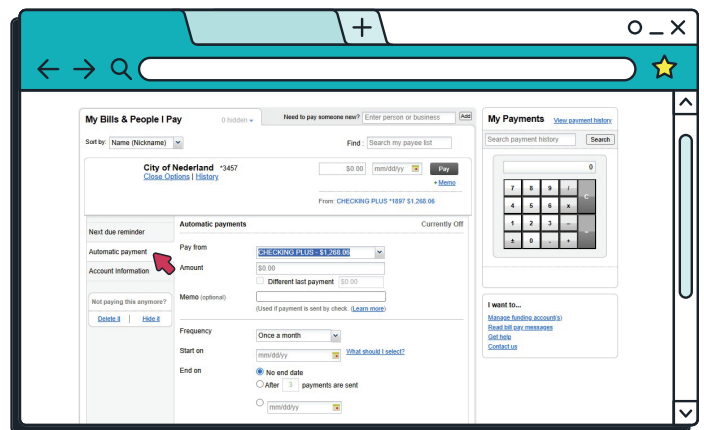
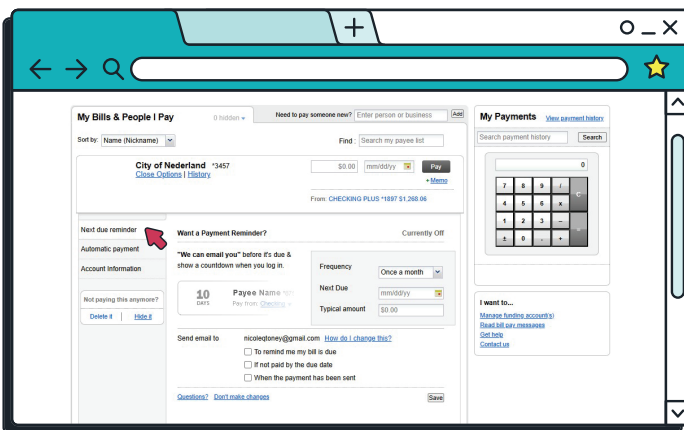
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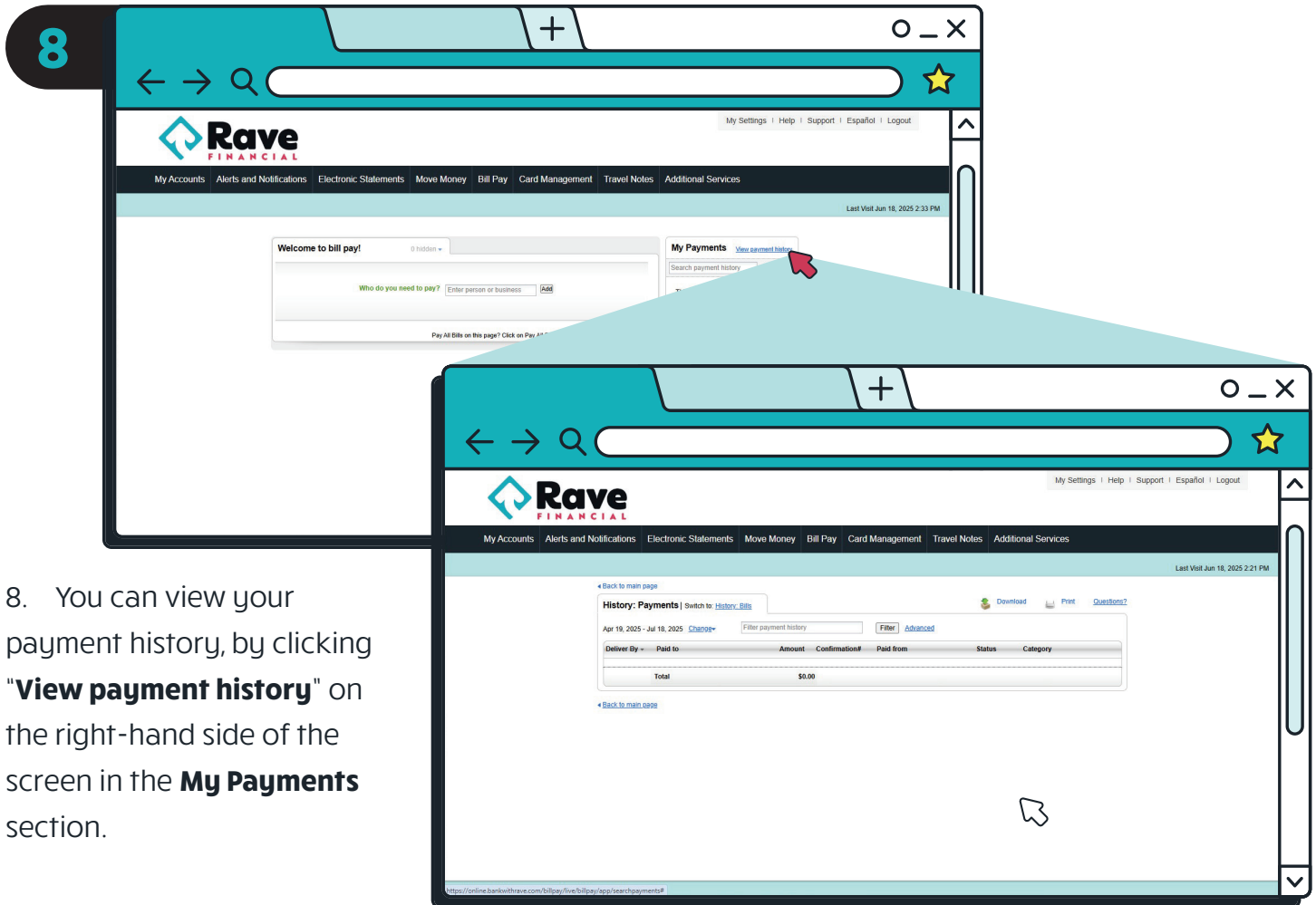


5. Enter the payment information and date, and click "Pay" and then click "Confirm" in the pop-up window.

6. You can set up automatic reminders or payments by clicking "Options" under each Payee.

7. On the left-hand side, click "Next due reminder" or "Automatic payment" to set reminders or schedule payments at intervals that work for you.





8. You can view your payment history, by clicking "View payment history" on the right-hand side of the screen in the **My Payments** section.