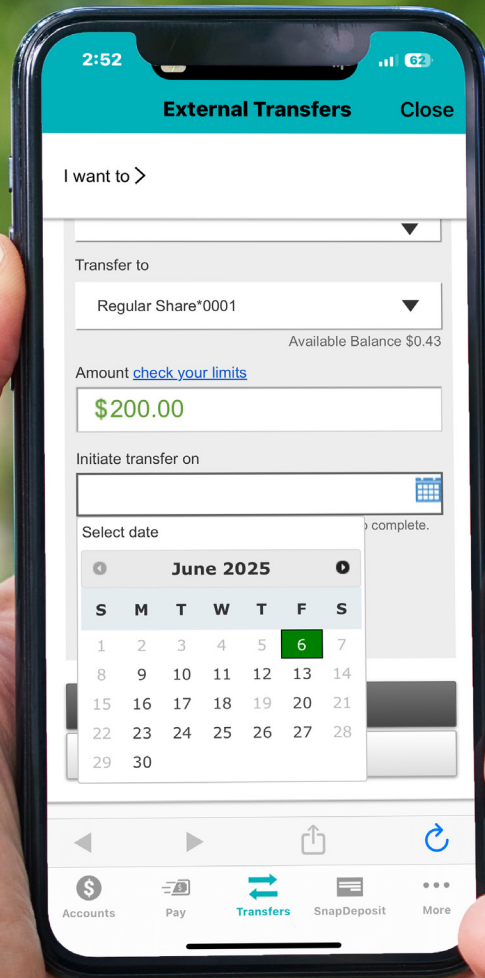


How To Schedule Transfers and make Recurring Transfers



Mobile Phone Instructions

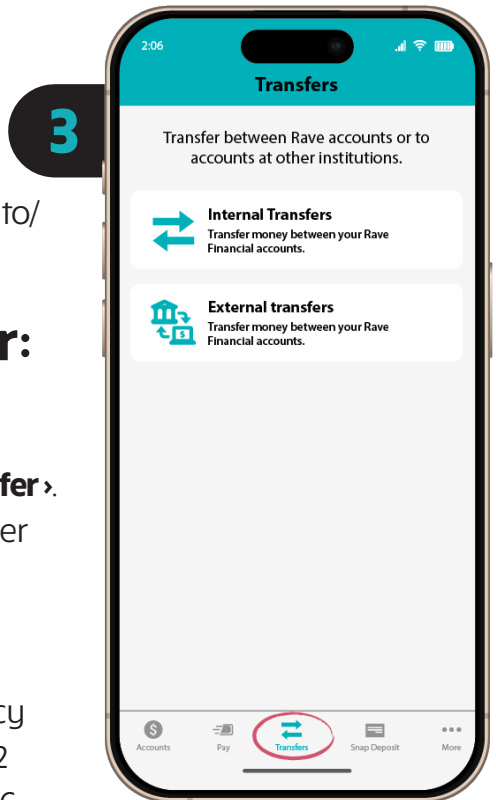
You can easily schedule transfers or make recurring transfers by following these simple steps.

How to Schedule a Transfer:

1. Open the Rave Financial App and **login** to your account.
2. At the bottom of the accounts screen, tap **Transfers**.
3. On the Transfers page, tap **Internal Transfers** to transfer funds between Rave accounts, or **External Transfers** to make a transfer to/from a Rave account and another financial institution.

How to Schedule an Internal Transfer:

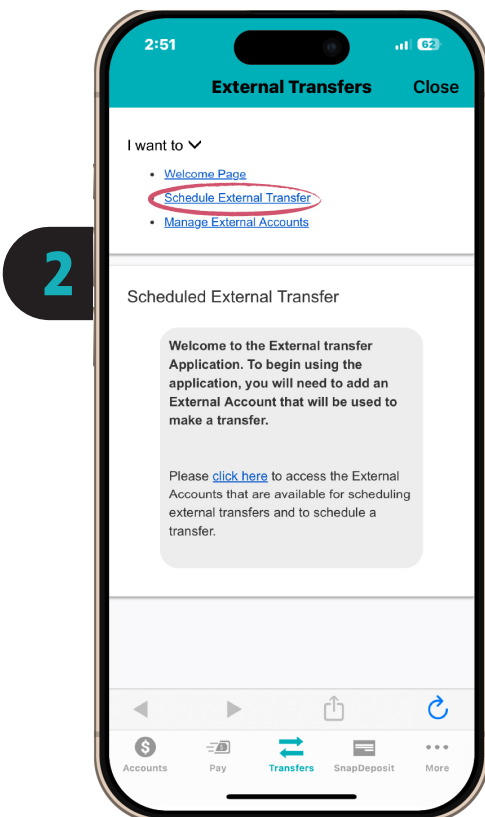
1. On the Transfers page, tap **Internal Transfers**.
2. On the Internal Transfers page, tap **Schedule**.
3. At the bottom of the Internal Transfers page, tap **Schedule a Transfer**.
4. Select the accounts that you would like the funds to transfer **From** and **To**, and enter the **amount** you would like to be transferred.
5. Next you'll need to select the **Frequency**, or how often you would like the recurring transaction to occur. The frequency of repeating transfers can occur: once, every week, every 2 weeks, twice a month, every month, every 3 months, every 6 months, or every year.



6. Once all information has been entered, tap **Schedule**.

How to Schedule an External Transfer:

1. On the External transfers page, tap **I Want To**.
2. From the I Want To drop-down menu, tap **Schedule External Transfer**.
3. Select the accounts that you would like the funds to transfer **From** and **To**, enter the **amount** you would like to be transferred, then select the date you would like to **Initiate the Transfer On**.
4. If you would like the transaction to be recurring, tap the **Repeat** box and select whether you would like the transfer to happen once a month, once a week, or once every two weeks. You can also select whether the recurring payments should be ongoing until you cancel the scheduled

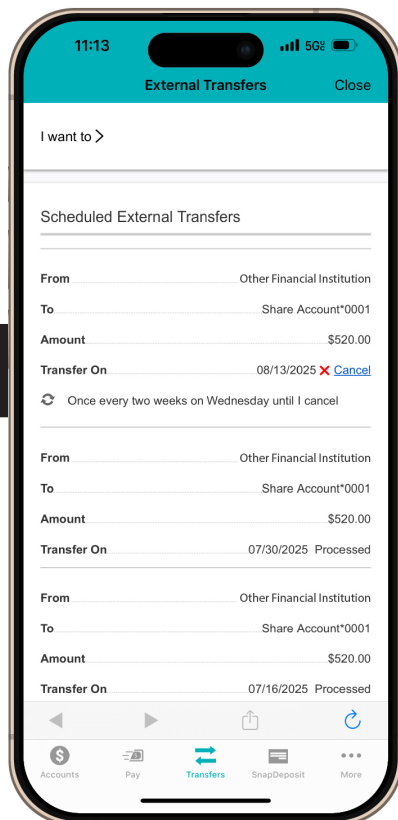
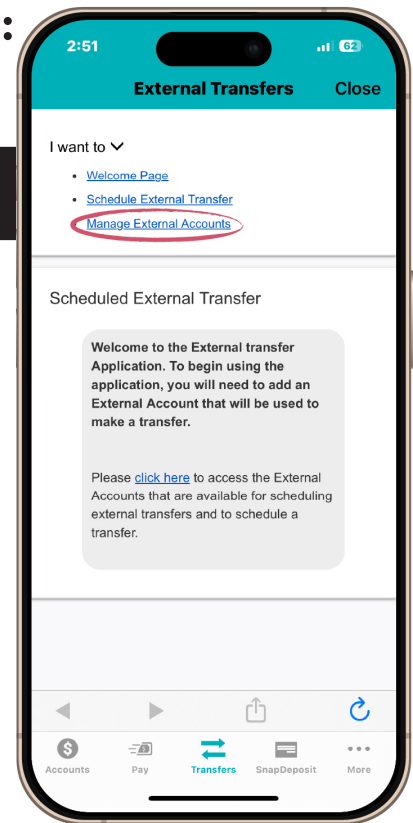


transactions or until after you've set a number of payments.

5. After reading the Terms & Conditions, tap the **I Agree to the Terms & Conditions** box.

How to Add or Delete External Accounts:

1. Open the Rave Financial App and **login** to your account.
2. At the bottom of the accounts screen, tap **Transfers**.
3. Tap **External Transfers**
4. On the External transfers page, tap **I Want To**.
5. From the I Want To drop down menu, tap **Manage External Accounts**.
6. From the Manage External Accounts page, you can add or delete accounts by tapping either the **+ Add an Account** button or **- Delete Account** button.



6. Select **Schedule Transfer**.

How to View Your Scheduled Transfers:

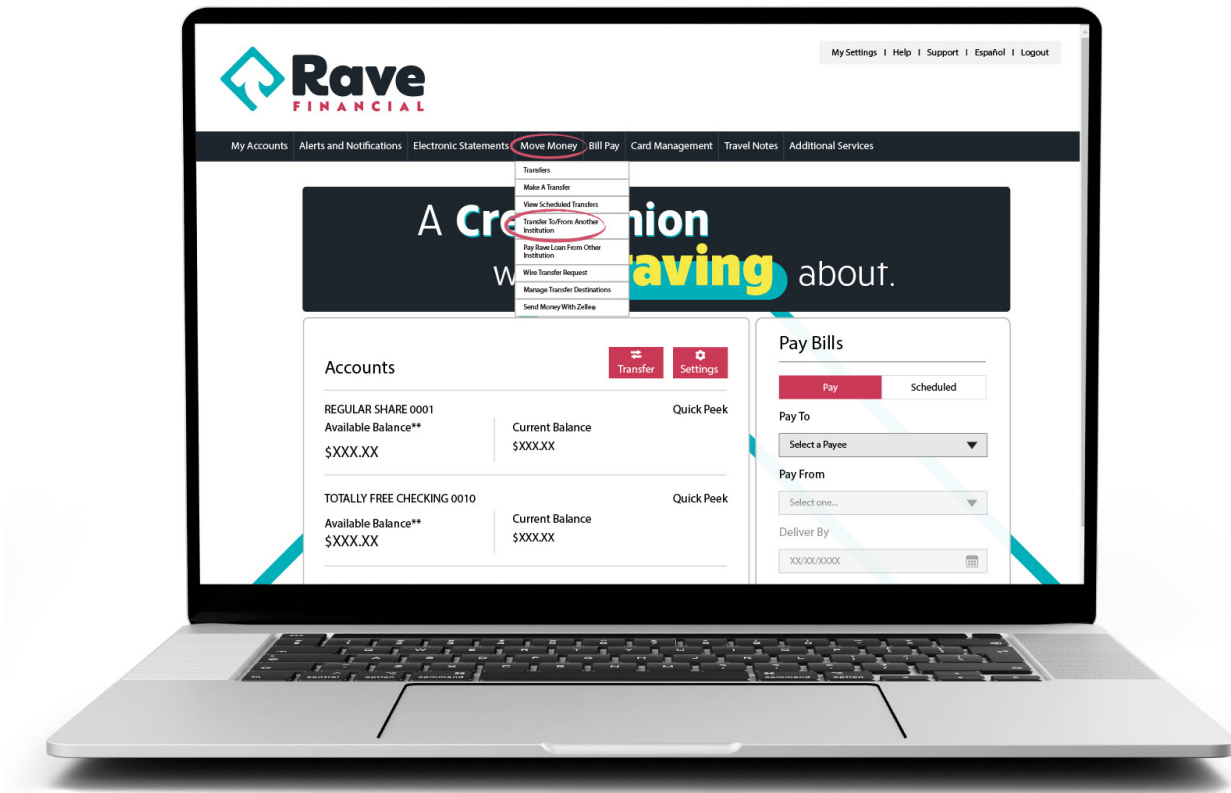
1. Open the Rave Financial App and **login** to your account.
2. At the bottom of the accounts screen, tap **Transfers**.
3. Tap **External Transfers**
4. From the External Transfers page, you'll be able to view any upcoming external transfers you may have scheduled.

Online Banking Instructions

You can easily schedule transfers or make recurring transfers by following these simple steps.

How to Schedule a Transfer:

1. Go to <https://bankwithrave.com/> and click **Login** in the top right corner of the screen.
2. From the login screen, enter your username and password and click **Login**.
3. From the Move Money tab, you can choose to either move money between Rave Accounts by clicking **Move Money**, or move money between a Rave Account and another financial institution by clicking **Transfer To/From Other Institution. Transfer To/From Other Institution**.



How to Schedule an Internal Transfer

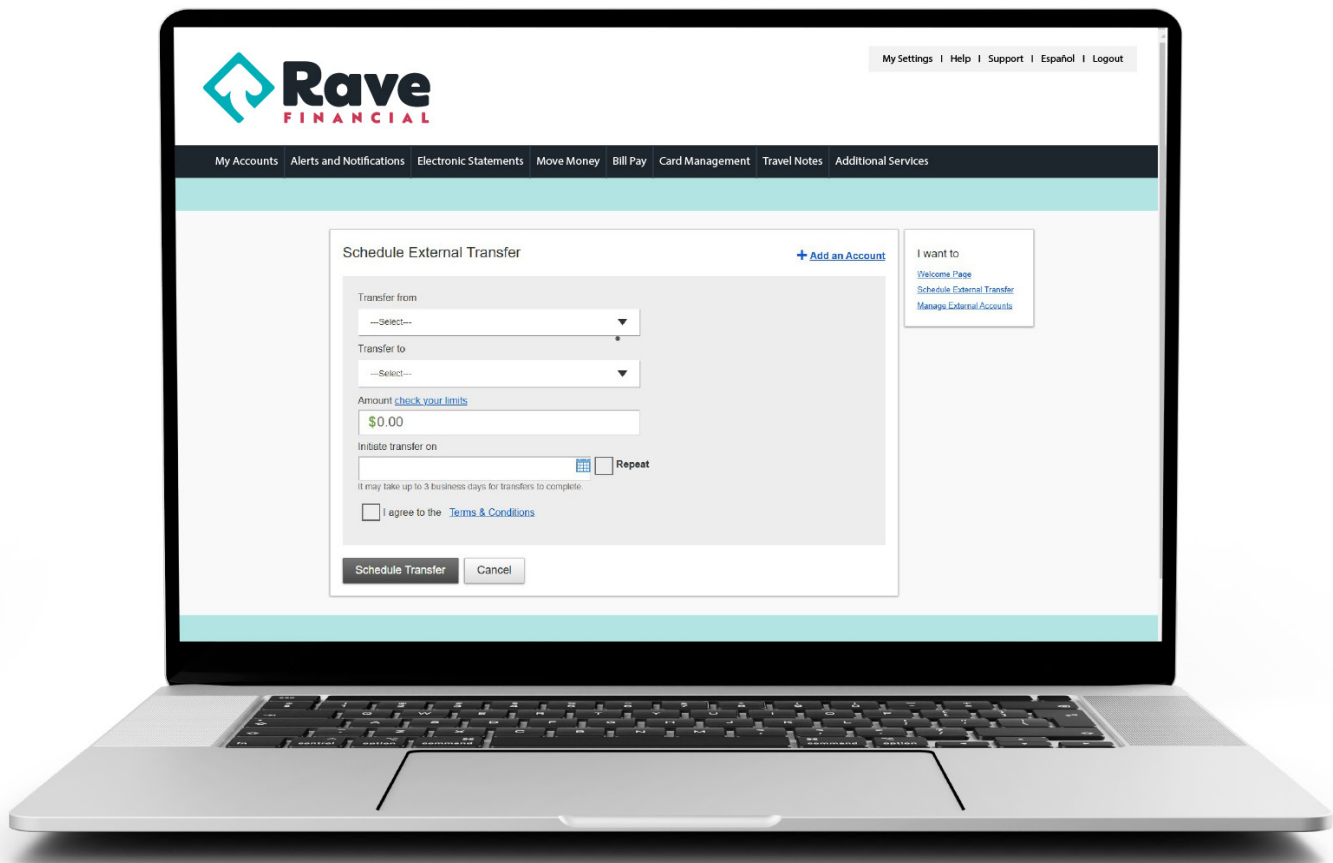
1. From the Move Money tab, click **Make a Transfer**.
2. Once on the **Move Money** page, select the account you want to move money from, the account you want to move money to, and the date you would like the transfer to be initiated on.
3. If you would like this to be a recurring transfer, click the **Repeat Transfer** box. This will allow you to select whether you would like this transfer to occur only once, every week, every two weeks, twice a month, every month, or once every 3 months. You'll also be able to select what day(s) of the month you would like the transfer to initiate on and also select how long the recurring transactions should last. (Until you cancel the transfers, until a specified date, or until a certain number of transfers has been reached.)
4. There is also a space available to write an optional **Memo**, which is a good spot to label your transfer to

make it easily identifiable to you in your records.

5. Once all information has been entered, click **Make Transfer**.
6. You have now successfully scheduled a transfer in online banking.

How to Schedule an External Transfer

1. From the Move Money tab, click **Transfer To/From Other Institution**.
2. In the box labeled **I Want To**, click **Schedule External Transfer**.
3. From the **Schedule External Transfer** page, select the account you would like to transfer from, the account you would like to transfer to, the amount you would like to transfer, and the date you would like the transfer to initiate on.
4. If you would like this to be a recurring transfer, click the **Repeat Transfer** box. This will allow you to select whether you would like this transfer to occur once a month, once a week, or once every two weeks. You may also select how long until your repeated transfers end, which can be set until you cancel the transaction or after a certain number of payments have been made.
5. After reading the Terms & Conditions, select the **I agree to the Terms & Conditions** box.
6. Next, click **Schedule Transfer**.
7. You have now successfully scheduled a transfer to an external account in online banking.



How to Add or Delete External Accounts:

1. From the Move Money tab, click **Transfer To/From Other Institution**.
2. In the box labeled **I Want To**, click **Manage External Accounts**.
3. From the Manage External Accounts page, you can add new external accounts by clicking **+ Add an Account** and delete accounts that you no longer need linked by clicking **- Delete Account**.

How to View Your Scheduled Transfers:

1. From the Move Money tab, click **View Scheduled Transfers**.
2. Here on the Scheduled Transfers page, you'll be able to see your upcoming scheduled transfers.